

Basic Cleaning	Ultra Cleaning
Bathrooms	
Pick up all Items and Dispose of Rubbish	Clean and polish cabinet doors
Fold Towels and Straighten	Remove cobwebs
Clean Mirrors	Wipe light fixtures, vents and fans
Clean Sink, Taps and Benchtops	Wipe skirtings
Clean Showers and Bathtubs	Wipe door frames, hinges, handles and doors
Clean toilets	Mop floors by hand or use steam mop
Vacuum Floors and Rugs	Clean windows
Mop Floors	Arrange the inside of cupboards
Kitchen	
Clean the front and top of your fridge	Clean out fridge
Clean down front of cupboards	Wipe light switches and vents
Wipe appliance exteriors	Remove cobwebs
Scrub and polish your sink	Clean all windows
Empty rubbish bin and sanitise	Clean skirtings and door frames
Run a cleaning cycle on the dishwasher	Dust light fixtures
Clean all filters on the dishwasher	Clean the oven
Clean inside microwave	Defrost the freezer if needed and wipe over
Vacuum floors and rugs	Vacuum Floors and Rugs
Mop floors	Mop floors by hand or use steam mop
Laundry	
Remove any rubbish	Clean filters in washing machine & dryer
Wipe over washer and dryer	Run a vinegar wash through washing machine
Polish sink	Wipe light fittings
Fold all clothes and put away	Wipe down door and hinges
Wipe over washing baskets and stack	Vacuum floors and rugs
Vacuum floor and rugs	Mop floors by hand or use steam mop
Mop floors	Clean windows
	Clean lint from beyond the clothes dryer
All Other Rooms	
Remove any rubbish and dispose	Wipe over light switches
Wipe down and dust all furniture	Do the cob webbing
Change sheets as required	Clean the windows
Pick up and straighten	Wipe shutters, blinds and window sills
Polish any mirrors	Clean wall hangings, pictures
Move furniture and vacuum underneath	Clean skirting boards
Organise items and return to where they belong	Vacuum all flooring
Vacuum thoroughly	Sort books/DVD's/videos
Mop if required	Organise the inside of cabinets
Change water in vases	
Additional Tasks	
Wash windows on the outside	Do the weeding
Wash walls with sugar soap or similar	Detail the car interior
Empty, wipe and replace items on shelves	Take rubbish to the dump
Dust smoke detectors	Sort all paperwork and file
Make sure all light bulbs are in working order	Check batteries in all clocks and smoke alarms
Shampoo all rugs and carpets	Clean Aircon and Heater filters of dust & link
Wash all walls thoroughly	Sort childrens toys and donate what isn't needed
Use gurney to clean down outside of house	Sort wardrobe by colour & discard what hasn't been worn in a year